

ENGLISH 10

Ms. Kellum's Policies and Procedures | Room 203

Grammar

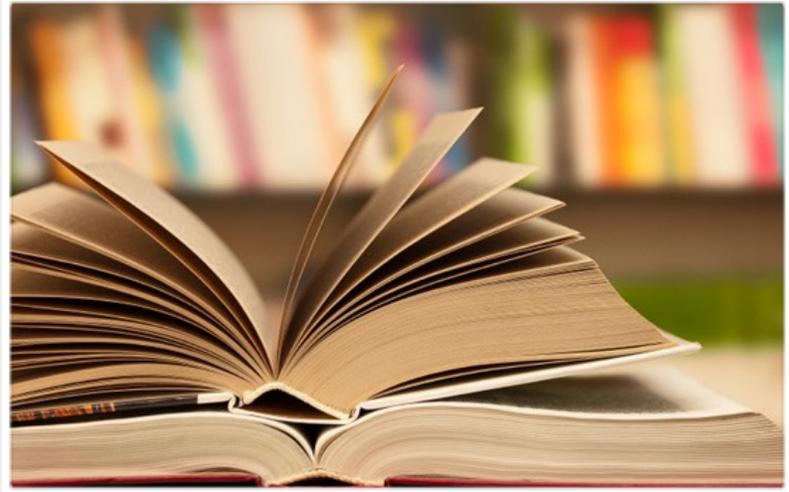
To help improve our grammar skills, we will use the website, NoRedInk.com. Review and strengthening your grammar skills will help improve your writing. It will also help you score higher on the ACT as a large portion of it cover basic grammar rules.

Vocabulary

One area of weakness in students today is their vocabulary. Words allow you to communicate and express yourself, and you need to know what words mean in order to understand what you read. vocabulary.com is an interactive web site to help with this. Ultimately, the best way to improve your vocabulary is to READ.

Writing/Research

You must be able to write a basic essay by the time you graduate from high school, especially if you plan to go to any type of college. We'll use MLA.com format and rules when we write.



Welcome Back, Tigers!

Greetings, English students! My name is Kristen Kellum, and I am your English teacher for the 2018-19 school year. This year marks my 4th year at Arlington High School and my 15th year of teaching - gosh, I am getting old! I LOVE the subject I teach, and my hope is that you'll leave my class a competent and capable English student as well as a better person. I know not everyone loves English or is good at it, but if you keep an open mind, you will a little bit more by the end of the year. Together, we will explore the magical world of literature and language as we tackle the reading, writing, and speaking skills needed for success beyond high school. Let's do this!





Consequences for Nonsense & Rewards for Awesomeness

Rules will be followed in my classroom, and there will be consequences for poor conduct. (Since you are in high school, this **really** shouldn't be an issue. Seriously.) I also believe in rewards. Do what you're supposed to do, and you will be rewarded!

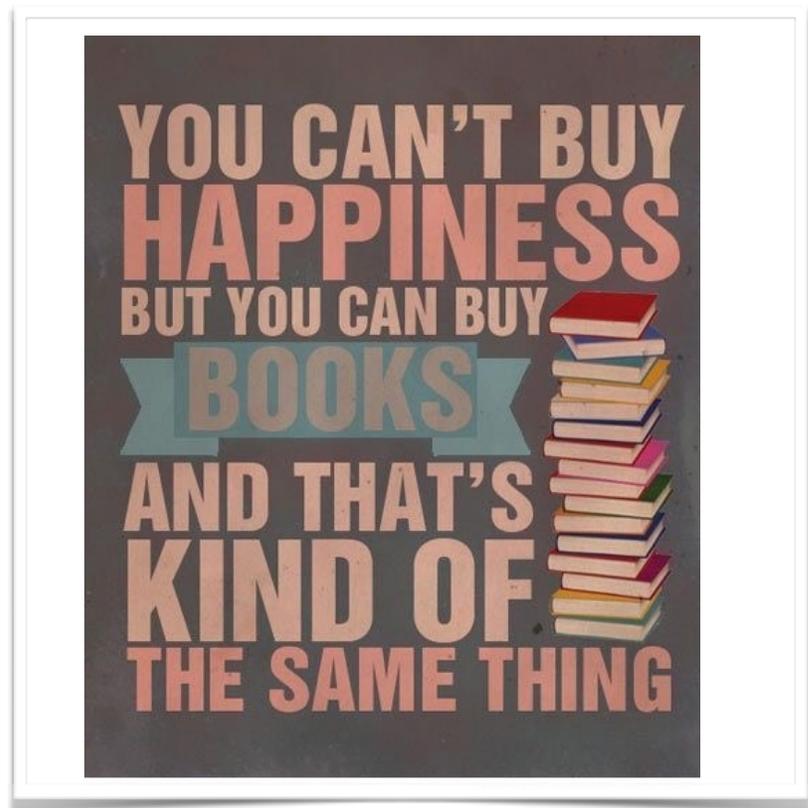
- 1st offense: warning
- 2nd: parent contacted & detention
- 3rd: disciplinary referral
- Extreme situations will be sent directly to an administrator.

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- Smiles!
 - Free time.
 - Note, email, or call home!
 - Homework pass.
 - Extra Credit points.
 - Outside class time.
 - Time at the beach!
 - R-E-S-P-E-C-T

Class Policies & Procedures

Expectations

1. Follow all of ACS and AHS rules and regulations.
2. Directions- verbal and written- should be follow the **FIRST** time. Seriously.
3. Be prepared for class **EVERY DAY**. **NO** excuses.
4. Be seated & reviewing your agenda in Schoology at the start of class. Class ends when the teacher dismisses.
5. **NO** sleeping in class.
6. Be respectful to others and their property. **NO** harassment of any kind will be tolerated! Be kind to one another.
7. Cell phones will be placed in the cell phone closet located at the front of the classroom. iPads will be stored or closed when **not in use**.
8. Have a positive attitude! Your attitude determines what kind of day it is going to be for all of us.



Class Etiquette

One rule that is often neglected by students is simply waiting his or her turn to speak or doing something. If someone else is speaking, then you do not interrupt for any reason. This means you cannot get out of your seat to blow your nose, get hand sanitizer, throw paper away, sharpen your pencil, etc. whenever YOU want. When I am speaking with another student or the class, it is not the time to interrupt, especially with continuous "Ms. Kellum, Ms Kellum". I am ignoring you on purpose until you stop interrupting. So, don't get mad - just use your manners!

Respect is a must and not negotiable in this classroom. I expect you to use your manners. Please and thank you, excuse me, no thank you, and yes ma'am is required. Remember the golden rule: treat others as you would like to be treated. Bullying and harassment is simply NOT okay.

Attendance

You **MUST** come to school and stay at school. On a block schedule, it is **very** easy to fall behind if you regularly miss 1 or more days a week or even a month. It usually results in a lower grade for the grading period, too. This brings your GPA down and limits your options upon graduation.

If you are going to be gone for an extended period of time, please contact me via email and then consult Schoology for your work. Let me know about field trips ASAP. *PLEASE give me your absent notes at the beginning of class.

Arriving late to class is simply unacceptable. If you are tardy, you should quickly & quietly sign in & sit down. TARDY is defined as **NOT** being in the classroom when the bell rings. If you were with another teacher/administrator/etc., you must have a note upon arrival or it is considered unexcused. Emails do not count. You have one warning a 9 weeks before a detention is issued.

Make Up Work

Yes, if you were absent, you missed work of some kind. **Students should check Schoology when absent.** A student should not wait to return to school to find out what they missed. When makeup work is completed, it is YOUR responsibility to turn in your assignment(s). Failure to do so will result in zeros or late deductions regardless of your absence(s).

A. More than 5 unexcused absences (not just English class) - no makeup work of any kind allowed.

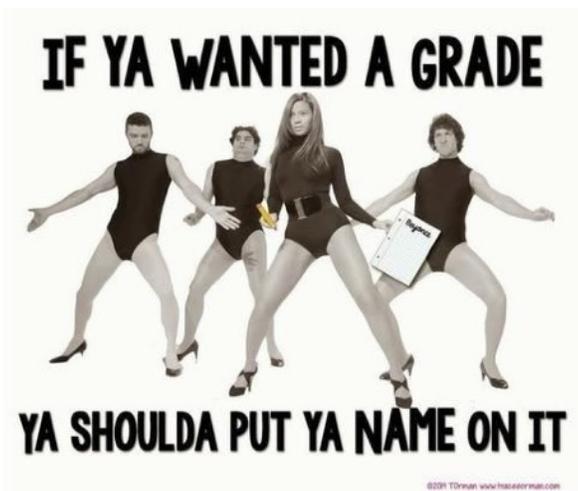
B. Excused absences: 1. Homework – ACS policy= one day for each day missed. 2. Tests/quizzes/essays - Makeup days are the VERY NEXT DAY during Stripes unless it is an extended absence.

If a student is present when a test/quiz is assigned, but misses a day or 2 between and returns the day of the test, he/she WILL take the test/quiz on test/quiz day. This also applies to any pre-announced assignment, essay, or project. Regardless of illness or situation, essays are to be submitted via Schoology by the specified day and time or it will be considered late.

Late Work

NEW Late Work Procedure per AHS administration: Late work will only be accepted up to **TWO** school days after the due date. Once the late work is received, it will be graded. 10 points will be deducted each day until the 3rd day. Any work received more than **TWO** school days after the due date will receive a grade of **ZERO**. Absolutely **NO** late work will be accepted during the final week of a quarter grading period unless covered by the absence policy.

Homework is due, completed, and submitted through Schoology, by 7 am. *Keep in mind that Schoology marks it late at exactly 7:00; technically, it needs to be in by 6:59:59. Work turned in after papers have been submitted will be considered **LATE** and assessed the 10% a day for two days late work deduction. Expect homework of some kind every night. It may or may not be taken as a grade.



Emergency Pass (E-Passes)

Each student will receive 2 E-passes per 9 weeks. E-passes allow a student to go to their locker, restroom, see another teacher, go to an office, handle other miscellaneous issues, excuse a tardy, replace a late homework/classwork, cell phone violation or charge an iPad. E-passes do **NOT** carry over into the next 9 weeks. A student may **NOT** use more than 2 E-passes a nine weeks. E-passes will be turned into the teacher during the last week of the grading period for 5 points extra credit.

Mercy Moment

Life is tough. Some days are just really awful. And things happen. I get it. So, each student will get **ONE** mercy moment per year. A mercy moment can be traded in for anything, it excuses anything, and it gives you the benefit of the doubt no questions asked. *If you use your mercy moment to turn in an assignment, the work **MUST** still be done. Use it wisely!

Grading

Grades are calculated on a total point system. Assignments can be worth anywhere between 10 and 150 points. Generally, there are between 300 and 500 points per 9 weeks. Grades are not updated daily - please be patient. Progress reports will be given to each student during week 4. They must be signed by the parent/guardian and returned to the teacher. 5 bonus points will be given for returning the progress report on time. There is usually 15-20 points of extra credit a 9 weeks. Take advantage of this!

Cheating

Academic Dishonesty (i.e. cheating) will result in steps in accordance with the AHS Code of Honor. See separate document.

Examples of dishonorable conduct and academic dishonesty include, but are not limited to:

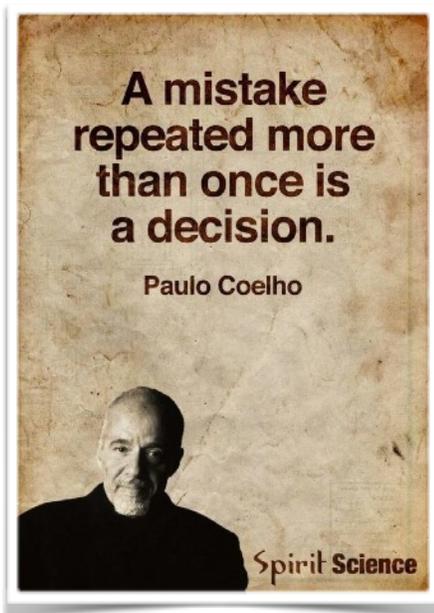
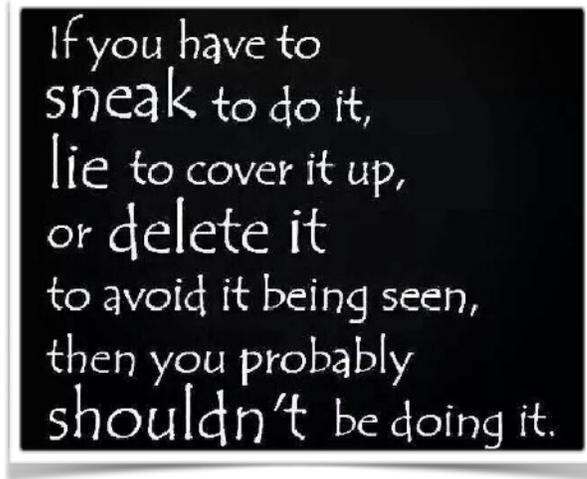
Giving **or** receiving unauthorized aid on or during quizzes, tests, or exams

Copying **or** allowing someone to copy homework or other assignments

Submitting work completed or previously submitted by classmates, relatives, parents, tutors, or others as your original work

Using an electronic device of **any** kind to share work, test questions, or answer choices

Downloading an essay or other work from the internet and turning it in as original work



Copying information from outside sources such as Sparknotes, Cliffsnotes, or any website and presenting it as your original work

Plagiarism of any kind, including failing to cite source material, intentionally or unintentionally, in a written assignment

Unless otherwise stated, work is to be completed **INDEPENDENTLY**. This means you are to complete your work on your own without the assistance of another student. Academic dishonesty will result in a zero on the assignment, which can dramatically lower your overall grade. Prior to ALL quizzes and tests, ALL students will write a pledge on their answer document. Prior to all tests (and semester exam), ALL students will place their cell phone in the cell phone closet and store iPads underneath their desk. ALL essays or longer writing assignments will be submitted through Turn It In, an online plagiarism check system. Cheating is a choice. The hardest thing to earn back is one's integrity.

Technology

Settings, Use, & Conduct

- ✓ Keep in mind you signed a user agreement when doing ANYTHING on your iPad. You are being monitored.
- ✓ Bluetooth should ALWAYS be on; your location services should ALWAYS be on.
- ✓ Classroom App: “locks & apps” set to ALWAYS & “airplay & view screen” set to ALWAYS.
- ✓ AirPlay is not allowed unless given permission.
- ✓ Have a charged iPad in class each day; charging in the classroom is disruptive & logistically difficult as only a few outlets are accessible.
- ✓ The iPad should be stowed UNDERNEATH the desk or in a backpack when not in use.
- ✓ iPads should never be used to photograph/video/record another person unless permission is explicitly given & even then, it is advised that you do not.
- ✓ When the teacher is talking or demonstrating, you are not using OR looking at your iPad.
- ✓ If you are off task (emailing/messaging friends, looking at/taking pictures, watching movies, drawing/doodling, surfing the Internet, etc.) during ACTIVE class time, your iPad will be locked for the remainder of the period. This could mean you end up with a zero for classwork or a late assignment.
- ✓ Earbuds are needed from time to time. However, when the assignment DOES NOT require earbuds, you should not have them on your desk, in your ears, around your neck, etc. Having one earbud in counts as having them - I can see you.
- ✓ No bullying, harassment, &/or inappropriate behavior. Period.
- ✓ No text speak, slang, emojis, etc. in any assignments, posts, or emails unless specifically noted.
- ✓ Schoology Code of Conduct should be followed (see separate document).



Schoology & Submissions

As previously mentioned, assignments are due at 7 am. It is YOUR responsibility to make sure your submission is correct. If you do this, you can avoid all of the following issues:

- ✓ Submitting the wrong document = treated as a zero/missing assignment; option to submit late
- ✓ Submitting a blank or corrupted file = treated as a zero/missing assignment; option to submit late
- ✓ Submitting a document late = 10 point deduction per day for two days
- ✓ Submitting absent work = one day per absence, then late work policy
- ✓ Submitting a document that cannot be read = treated as a zero; option to submit late
- ✓ Submitting someone else's work = ZERO

Failure to follow the iPad rules will result in disciplinary action just like any other behavior/action would. Frequently forgetting to bring a charged iPad or the iPad itself will result in a lower conduct grade, loss of participation points, and/or detention. If the student failed to bring an iPad and the assignment is to be completed in class by the end of the period, it will be considered LATE.

Class Components

In Class Reading

We will read most of our literature in class together as a group, but expect occasions where independent reading is required. During in class discussions, it is very important to pay attention and participate. We will work on annotating our texts to remember important information and identify elements of literature. We read together so that we can become stronger readers and learn to analyze complex literature. It is an excellent chance to ask me questions - that's what I get paid to do! If you are absent, you'll have to read independently. Study questions will accompany all of the literature we study. You will also be quizzed over the material.

Major Curriculum Requirements

The following is a list of literature selections we will read during the year: *Of Mice and Men* by John Steinbeck, *Julius Caesar* by William Shakespeare, *12 Angry Men* by Reginald Williams, and *Night* by Elie Wiesel. *Julius Caesar* is in the literature textbook. A class set is available for *Night*. You'll need copies of the other novels. Please do not purchase in advance.

Student will complete four formal essays this year. These essays are usually completed in class but may require outside preparation & revision time. Essay topics include narrative, expository, literary analysis,



and persuasive. Additionally, students are required to complete a research paper. This informative paper will begin in Q3. More information will be provided later on in the year

Testing

Benchmark Tests

ACS requires all English 10 students to complete two benchmark test (Case21) after fall break and before spring break. These evaluations will be counted as quiz grades. We are no longer using Illuminate - yay!

Exams

All sophomore students will take a semester exams in December over 1st semester material. All sophomore English students are exempt from the 2nd semester exam due to the End of Course test associated with this class.

TNReady Test

In mid-April, all 10th grade students will take the first part of the state mandated test to measure the student's current abilities in the written area of English. The student will write an argumentative, informative, or narrative essay. The second portion of the test (an objective style test) will be administered the following week. The students will complete a practice in early September & then again in January.

Class 411 & Services

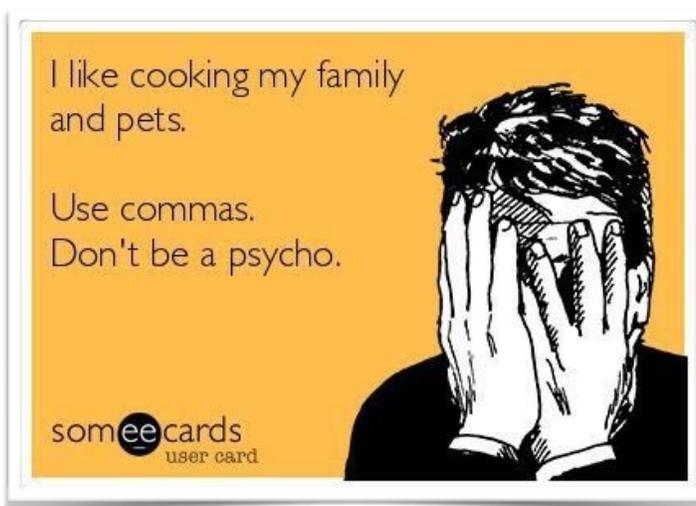
Schoology

As a digital classroom, Schoology will be used for communication. You should check Schoology every morning and then again at lunch for new material. Messages are posted under Updates. Assignments are posted to the calendar. Daily classwork/homework is posted in your Daily Agendas folder. It is to your advantage to check Schoology after school and on weekends. When submitting via Schoology, you should

DOUBLE-CHECK that your submission went through and is not corrupted.

STRIPES Period

Should you need any additional tutoring, assistance with an essay, or want to talk about all things school, English, or life, sign up for one of my STRIPES sessions. I am available 3 out of 4 days due to department meetings. Email me to sign up. Do not tell me as I will probably, but accidentally, forget!



Contact Me

Parent and student conferences and inquiries are always welcomed. Email is preferred email, but my planning period is 7th on Tuesdays and Thursdays for parent calls and student conferences. I would greatly appreciate a 48 hour window to respond to parent emails/calls. Should you desire a conference, you can do so by contacting your counselor, Mrs. Peyton, ext. 7026 or erica.peyton@acsk-12.org.

Web Site

Please visit my web site for additional class information, valuable tools, and helpful links. A copy of this document is available there for you to view. The web address is www.kristenkellum.weebly.com.



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